



**TEXAS  
QUALITY  
ASSURANCE**



# Compliance Consultation

## Quality Assurance & Compliance Management

We believe getting certified to standards such as API Q1/Q2 and ISO 9001 should be easy and accessible to all businesses that need it to be competitive and maintain customers.

### Options Include

- ✓ DIY - Do It Yourself
- ✓ Jump Start
- ✓ End to End
- ✓ Certification and Ongoing Support
- ✓ Discounts and Bundles



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# DIY Compliance Consultation

The DIY - Do it Yourself - Compliance Consultation is ideal for the small business owner or manager looking to save time and money with hands on up front support. With our DIY Compliance Consultation, you will get one full day (8 hours) of dedicated support from one of our QMS Developers and Lead Auditors working with you to customize our template procedure forms, manual, policy and objectives to suite the needs and requirements of your business. During our dedicated support time, our experts will work your people to fill in the template forms to fit your processes. Then, we let you do the rest on your own, or we can follow up with Fractional Quality Management for ongoing support.

Our goal is to provide you with as much or as little support as you and your team requires!

## Invoice Schedule (Phase 1)

- Jump Start Compliance Consultation
  - Invoice 1: \$5,000



## MANAGEMENT SYSTEM COMPLIANCE CONSULTATION

Quality Management Simplified!

### DIY Consultation Timeline

Let us get you up and running then you do the rest. Get one full day (8 hours) of dedicated support and template procedure forms, manual, policy and objectives.

#### 1 Phase 1: Project Plan and Gap Assessment

We work to better understand your business, your process and your people, then build a customized plan for development.



#### 2 Phase 2: DIY Support

During our dedicated support time, our expert will work your people to fill in the template forms to fit your processes.

#### 3 Fractional Quality Management & TQA Cloud

Partnering with our team for Fractional Quality Management and TQA Cloud for effective implementation and management of your system.



#### 4 Ongoing Support

When the time is right and your organization is ready our team of experts are here to conduct your internal audit and management review.

[www.TexasQA.com](http://www.TexasQA.com)





# Jump Start Compliance Consultation

The Jumpstart Compliance Consultation is ideal for organizations preparing for compliance to a management system standard but isn't quite ready to move forward with the certification process. Under the Jumpstart Compliance Consultation our team of Auditors and QMS Developers will complete a GAP Assessment and develop your required documented information including Policy & Objectives, Manual and requires Process Procedures. Once completed we will work diligently with your team to ensure not only compliance to the selected management system standard but to also to the work you and your team do day in and day out.

Our goal is to ensure you have a firm foundation for success without any excess requirements or complexities.

## Invoice Schedule (Phase 1 & 2)

- Jump Start Compliance Consultation
- Invoice 1 - 3: \$3,750 ea



## MANAGEMENT SYSTEM COMPLIANCE CONSULTATION

Quality Management Simplified!

### Jump Start Consultation Timeline

Jump Start Consultation is ideal for teams seeking compliance to management systems but might not be looking for certification just yet.

#### 1 Phase 1: Project Plan and Gap Assessment

We work to better understand your business, your process and your people, then build a customized plan for development.



#### 2 Phase 2: Document Information Development

Our team develops all the required procedures, manual, policy, objectives and requirements for compliance.

#### 3 Fractional Quality Management & TQA Cloud

Partnering with our team for Fractional Quality Management and TQA Cloud for effective implementation and management of your system.



#### 4 Ongoing Support

When the time is right and your organization is ready our team of experts are here to conduct your internal audit and management review.

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# End to End Compliance Consultation

End to End Compliance Solutions from Texas Quality Assurance provides the hands-on experience and expertise to effectively prepare & teach your organization so that it will correctly interpret the quality standard for your particular application. Our consulting services fit the needs of any size company, small to large, one site or multiple, we've got you covered. We specialize in multiple standards and are ready, willing and able to get your business from Point A to Z as quickly and easily as possible.

We make the process of preparing for certification as close to turn key as possible from development of the required documented information to implementation and training and finishing the project with the internal audit and management review.

## Invoice Schedule (Phase 1 - 4)

- Jump Start Compliance Consultation
- Invoice 1 - 6: \$3,750 ea

## MANAGEMENT SYSTEM COMPLIANCE CONSULTATION



Quality Management Simplified!

### End to End Consultation Timeline

End to End Consultation is ideal for teams seeking certification at an expedited pace while ensuring proper implementation and integration.

#### 1 Phase 1: Project Plan and Gap Assessment

We work to better understand your business, your process and your people, then build a customized plan for development.



#### 2 Phase 2: Document Information Development

Our team develops all the required procedures, manual, policy, objectives and requirements for compliance.

#### 3 Phase 3: Implementation and Training

We'll work directly with your team to put the plan into action generating required QMS records, training the team and preparing for success.



#### 4 Phase 4: Audit and Management Review Workshop

At the close of the project our team of experts will conduct your internal audit and develop your management review in preparation for certification.

#### 5 Fractional Quality Management & TQA Cloud

Partnering with our team for Fractional Quality Management and TQA Cloud for effective implementation and management of your system.



#### 6 Certification & Ongoing Support

[www.TexasQA.com](http://www.TexasQA.com)





# Certification & Ongoing Support

Certification to a management system varies between standards and certification bodies but the overall process is standardized. The certification requires an a management system with at least 3-6 months of compliant records including the Internal Audit and Management Review. The certification will generally start with a Stage 1 Audit often called a readiness review or document review. Generally about a 3-6 weeks later the Stage 2 audit will review all the operations of the company and dig deep into the requirements of the management system. Any findings will be issued during Stage 2 and a response will generally be required within 30-60 days to these findings for review by your auditor. Once these findings are resolved, you're ready to receive certification under the rules and requirements of the specific certification body.

Texas Quality Assurance in many instances can support our small business clients during the process under the Fractional Quality Management program.



## MANAGEMENT SYSTEM CERTIFICATION

Quality Management Simplified!

### Certification & Ongoing Support

Certification is an excellent next step upon completion of your Internal Audit and Management Review. Texas Quality Assurance is here to partner with you during your certification process with an authorized certification body.

1

#### Stage 1 Audit

Stage 1 is effectively a checklist. This stage is essential for the auditor to see if the organization meets the minimum requirements to be certified.



2

2

#### Stage 2 Audit

At this stage, the documentation you presented in stage 1 must conform to what the auditor is seeing in the stage 2 audit.

3

#### Surveillance Audit 1 & 2

Annual partial audits against the requirements of the standard. There will be Surveillance 1 and Surveillance 2 audits prior to recertification the following year.



4

#### Recertification Audit

Similar to the initial Stage 1 and Stage 2 Audits, the recertification audit is a complete audit against all requirements of the standard.





# Ongoing Support Options

You don't have to go it alone, Texas Quality Assurance is your partner for maintaining your management system during the certification process and beyond. Multiple discounts and bundles are available including FREE Access to TQA Cloud throughout Jump Start and End to End compliance consultation! Ask about quality management representation during your certification audit?

## **FRACTIONAL QUALITY MANAGEMENT:**

- FQM L1 Support & Maintain \$750 / month
- FQM L2 Build and Grow \$1,950 / month
- FQM L3 Remote Quality Manager \$5,950 / month

## **TQA CLOUD QMS SOFTWARE:**

- TQA Cloud E1 – Entry \$100 / month
- TQA Cloud S1 – Starter \$250 / month
- TQA Cloud S2 – SMB \$750 / month
- TQA Cloud S3 – Enterprise \$1,500 / month

## **BUNDLES & DISCOUNTS AVAILABLE**

- TQA Cloud E1 provided FREE with FQM L2 or FQM L3
- TQA Cloud L3 provided FREE during consultation
- Bundle FQM L2 + TQA Cloud SMB \$250 / month
- Bundle FQM L3 + TQA Cloud SMB \$500 / month

